

FEES (FROM 1 JANUARY 2009)

In order to clarify the fee structure, and to ensure its regular updating, the casual duty fees and occasional fees in future will be related to the incumbent's fee for a funeral service, as published in the Table of Parochial fees – (£54)

CASUAL DUTY

The casual fee for a Sunday (or weekday) for retired clergy service should be equal to *half* the incumbent's fee : i.e. £27

NSMs and Readers receive no fee.

OCCASIONAL OFFICES in Church

Retired Clergy will receive a fee equivalent to *two-thirds* of the incumbent's fee. The balance goes to the incumbent.

	Funeral	Marriage
Retired clergy	£36	£82
Incumbent	£18	£41

Since families will automatically be charged fees for these services, NSMs and Readers should receive the fees but pass them to the incumbent.

In an interregnum the fee should be passed by NSMs to the Diocesan Office to be credited to the *assigned fees fund*, and Readers to the Readers Board.

CREMATORIUM FEES Fee: £99 (see Table of Parochial fees)

The important principle is that the incumbent of the parish of the deceased **should be invited** to take the service.

Retired clergy often take services in the absence of the incumbent. It is hoped that they will remit 1/3 of the fee (i.e. £33) to the diocesan *assigned fees fund* in recognition that pension costs are met indirectly by parishes through the diocesan budget.

Since families will automatically be charged fees for these services, NSMs and Readers should receive the fees. NSMs should pass the fees to the diocese. Readers should pass the fees to the incumbent - (to the Readers Board during an interregnum).

Expenses for funerals are agreed with the Funeral Director.

TRAVEL EXPENSES

Retired clergy, NSMs and Readers are entitled to travel expenses at the rate of (currently) 40p per mile.. [The higher rate (45p per mile) is intended for those who are expected to provide a car in order to fulfil their appointment – i.e. stipendiary clergy.]

To: Parochial clergy
NSMs
Retired clergy
Readers
PCC Treasurers

Dr. Matthew Lavis
December 2008