

ELY DIOCESAN ASSOCIATION OF LICENSED LAY MINISTERS (Readers)
WORKING AGREEMENT

Name of Licensed Lay Minister: _____

Name of Incumbent: _____

Parish(es): _____

Period of Agreement: from (mm/yy) _____ to (mm/yy) _____

Involvement in Worship

Please note the anticipated pattern of attendance, together with the leadership activities to be undertaken (noting their frequency if known) and planned frequency of preaching. Please note the range of services where there will be a contribution to leadership and/or preaching. If there is expected to be absence from Sunday worship more frequently than once a month (to enable family time and other commitments to be honoured), please make a note of the reasons.

If appropriate this involvement may be summarised in the following table:

Sunday	In Congregation	Leading	Preaching	Elsewhere
1 st				
2 nd				
3 rd				
4 th				
5 th				

Other involvement in mission and ministry including any work based ministry:

Please specify:

Team Meeting Agreement:

1. Please note the pattern of involvement in meetings of the 'local' ministry team:

2. Arrangements for meetings with Incumbent with L.L.M individually for reflection and support (please specify):

Expenses:

Note the arrangements that have been made to reimburse expenses:

Travel: _____

Other: _____
(Please specify)

PCC Support:

This Working Agreement has/has not been approved by the PCCs.

Signed: _____ (Licensed Lay Minister)

_____ (Incumbent)

Date: _____

You are asked to send a copy of this Working Agreement to the Sub-Warden of Readers for your area each time it is updated. They will copy it on to the Warden for your file.